

**DISCIPLINE AUDIT**  
**EXECUTIVE SUMMARY – TAMBORINE**  
**MOUNTAIN SHS**  
**DATE OF AUDIT: 19 JUNE 2014**

**Background:**

Tamborine Mountain SHS is located 43 kilometres north-west of Surfers Paradise within the South East education region. The school has been offering learning opportunities to the community since 2001 and has a current enrolment of 700 students. The Principal, Tracey Brose, was appointed as the foundation Principal in 2001.

**Commendations:**

- The school has a clear focus on achievement and the establishment of a positive learning environment. There is a comprehensive monitoring process in place where the discussion of student progress is a priority at departmental meetings.
- The preparation for the transition of Year 7 students to Junior Secondary in 2015 is well advanced. To aid in the transition, the school has worked very closely with local primary schools and established a close working relationship. Work shadowing has been implemented and a Junior Secondary structure has been established.
- As part of the school's student focus, the Student Support Services team has been very creative in establishing ways to ensure students have access to external support agencies.
- Use of data in the school is comprehensive, with a detailed data plan in place. Data findings and discussions have led to changes in lunch breaks and period lengths, resulting in a reduction in behaviour issues.
- Staff members and students speak of the school with pride and the school is very well regarded in the community.

**Affirmations:**

- Communication with parents is wide-ranging, with the school using text messages, phone calls, emails, letters and random surveys to inform and receive feedback from parents.
- The school has implemented a coaching and mentoring process and has established coaching teams.
- There is a focus on the implementation of the *Dimensions of Learning* and the *Habits of the Mind* to shape student learning.
- The school uses positive rewards such as postcards, letters, assemblies and emails to promote positive behaviours in students.
- School resources are used to support improved outcomes for students. Significant staffing arrangements have been put in place to enable staff members to focus on teaching.
- The Parents and Citizens' Association (P&C) supports the behaviour processes in place and is very supportive of the school.
- There is a comprehensive induction process in place for staff members new to the school.
- The school is working hard to improve student attendance and has made improving attendance a high priority.

**Recommendations:**

- Continue to develop the school's coaching and mentoring model, incorporating regular focused observations by teaching staff and members of the leadership team. Provide formalised feedback for all teaching staff as part of this process.
- Develop consistency around the implementation of the explicit school rules and ensure that they are explicitly taught by all staff members in every classroom.
- Continue the explicit instruction of the school rules, *Do what it takes to Learn, Respect and Support the rights of others and Act Responsibly*.
- Continue the work on refining and improving the school's efforts to improve student attendance across all year levels by revisiting follow up procedures for absent students and promoting the *Every Day Counts* mantra.